

THE CASTLE COUNCIL BOARD OF DIRECTORS MEETING

MINUTES JUNE 18, 2018

CALL TO ORDER

The regular meeting of the Board of Directors was call to order at 6:35 P.M. on June 18, 2018 in The Castle Council Pool Dock area by Kimberly Ekholm, President/Chairman and Catalina Martinez recorded the minutes. A quorum of directors was present and the meeting, having been duly convened, was ready to proceed with business.

ROLL CALL

Kimberly, President/Chairman conducted a roll call. The following persons were present:

- Kimberly Ekholm - President/Chairman
- Dennis Prisby - Secretary
- Gerald Doty - Treasure

APPROVAL OF MINUTES FROM LAST MEETING

MOTION: A motion by Kimberly, President/Chairman and seconded by Dennis Prisby to waive the minutes from the previous board meeting.

REPORTS

- a) Treasure report was given by Gerald;
- b) Balance Sheet as of 6/18/2018;
 - General Account Balance \$26,420.25;
 - Bank of America Account OP/Laundry \$39,181.17;
 - Reserves (Savings Account) \$213,591.93;
 - Fidelity CD \$64,778.95.
 - Revenue Account for the month of May \$38,039.56
- c) Secretary report was given by Dennis;
 - Unit owners should clean windows, screens, walkways and vents;
 - Check furnace filter and replace if necessary;
 - All unit owners should provide keys to the office for emergency purposes;
 - You should turn off the main water valve if you leave the unit/condo for more than 48 hours;
 - Smoking is prohibited in all interior common areas. Please move away from doors when smoking;
 - No placing of any material under the stairwell, it is a fire hazard;

 - It is recommended to call Tom Shell Plumbing with any emergency plumbing issues;

 - Fees are due for boat docks, rv lot rentals, storage locker rentals, etc.
- d) Fire Committee reported as stated;
 - The Fire Committee members will all agree to come up with a date and time for a meeting.

OLD BUSINESS

- a) Old Business information was given by Kimberly, President/Chairman;
- Morning hours have been posted;
 - Uniform for Steve have been addressed;
 - Walkways have been repaired and painted;
 - Tree removal has been completed;
 - A cleaning company has been hired and have adjusted things to do; e Light fixtures are working, and cameras are operating, with some electrical issues;

NEW BUSINESS

- a) Spreadsheet has been created by Kimberly, President/Chairman to keep owners updated with new projects and current;
- Main dock ramp repair is schedule for 6/19/2018;
 - Stairway steps are an issue and the board members are looking for quotes;
 - Hired a cleaning company
 - Steam cleaning the pool entrance and bathrooms;
 - A/C will be replaced on Wednesday 6/20/2018;
 - Call box is an issue and will find a company who can repair it;
 - Doors on the hallway are the owner's responsibility, however, we will have the cleaning company clean all storage locker doors.
 - Five replacement doors for the Sea Castle rentals have been ordered.
- b) Sign-up sheets will be formalized for those who would like to volunteer for the new committee:
- Welcoming Committee.
- c) Explore a new management company as stated on previous meeting minutes.

OPEN DISCUSSION

- d) Open discussion from residents;
- Items under the stairwell should be removed, it is hazardous;
 - Water hose by the rv trailer lot needs a rack;
 - Put up a list for those who would like to volunteer for the Fire Committee;

ADJOURNMENT

There being no further business to come before the meeting, Kimberly, President/Chairman adjourned the meeting at 7:30 P.M.

Respectfully submitted by,

Catalina Martinez, Recording Secretary

Minutes submitted by: Catalina Martinez

Minutes approved by: Kimberly, President
Sea Castle Condo Association