

THE CASTLE COUNCIL
BOARD OF DIRECTORS MEETING MINUTES
March 19, 2018

Call to order

The regular meeting of the Board of Directors was call to order at 6:32 P.M. on March 19, 2018 in The Castle Council Meeting area by Kimberly Ekholm, President/Chairman and Catalina Martinez recorded the minutes. A quorum of directors was present and the meeting, having been duly convened, was ready to proceed with business.

Roll call

Kimberly, President/Chairman conducted a roll call. The following persons were present:

- Kimberly Ekholm - President/Chairman
- Jon Snyder - Vice President
- Dennis Prisby – Secretary
- Gerald Doty – Treasurer
- Veronica Cloetingh - Director at large

Approval of minutes from last meeting

Kimberly, President/Chairman discussed that the minutes from the previous meeting will not be approved until the next Annual Meeting in December.

Reports

- a) Treasurer report was given by Dennis;
- b) Balance Sheet as of 2/28/2018;
 - General Account \$6,200.00
 - Bank of America OP/Laundry Account \$31,000.00
 - Fidelity CD \$65,000.00;
 - Carry over from prior years of our income versus our expenses is \$75,000.00;
 - Our reserves are being funded at the level set on our 2018 Budget.
- c) Secretary report was given by Dennis;
 - The winners for the parking lot lottery are: Unit 908 & Unit 207;
 - Shell plumbing was on the premises cleaning out the lines under the parking garage. Dennis informed the owners that no grease should go down the lines as that may cause plumbing issues to their units or others.
- d) Doc Committee report was given by Ken;
 - Ken announced that the Pressure Washing Cleaning went well, as well as the coating.

Old business

- Old Business information was given by Kimberly, President/Chairman.
- Elevators have been finished as of February 15, 2018, although, there is still some issues there working on with Oracle.
- The roof flashing on the west side of the building is being repaired, metal has been made and needs to be painted.
- Walkways are repaired and painted;
- The board members are reviewing estimates from other companies at the meeting on March 20, 2018 at 2 P.M. for plumbing issues. No decision has been made yet;
- The tile in the front lobby has been changed;
- White fence located in the back of the RV lot has been repaired and cleaned;
- Shuffle board benches have been painted.

New business

- a) Spreadsheet has been created by Kimberly, President/Chairman to keep owners updated with new projects and current;
- Giancarlos recommended a mailout to those who would like an update on new projects or task at Sea Castle by giving authorization to send out emails;
 - The steps will be repaired by Steve temporarily until the board gets an estimate to fix the major issue; with vendors;
 - Update website with Josh Werner;
 - Gazebo has been painted and repaired. The Board will be getting estimates for structural repairs and new flooring.
 - Board members are exploring cleaning companies;
 - Maintenance statement will be prepared by the end of March;
 - Pool Lights that are dimmed will be replaced by Steve; Gaps on sidewalk by the fish cleaning area, will be fixed by Steve;
 - Moving and Construction time has been posted on the office window;
 - Exploring estimates to paint the walkway and storage;
 - Some of the lockers rented out by the Sea Castle will have the doors replaced.
- b) Sign-up sheets will be formalized for those who would like to volunteer for the new committee as follows:
- Fire Committee
 - Car Committee
 - Grounds Committee
- c) Explore a new management company.

Adjournment

There being no further business to come before the meeting, Kimberly, President/Chairman adjourned the meeting at 7:24 P.M. Jon Snyder **SECONDED**.

Respectfully submitted by,

Catalina Martinez, Recording Secretary

Minutes submitted by: Catalina Martinez

Minutes approved by: Kimberly El, President
Sea Castle Condo Association