

Date: 09/05/2020	Prepared by: Sea Castle Board of Directors
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2020 has certainly been a challenging year. Thank you all for your patience, understanding and cooperation. Our goal has been and is to keep our residents as safe as possible from Covid 19 threats. As the CDC and county regulations changed we adjusted safety precautions to adhere. We've shut down the pool area, re-opened for residents only, and currently opened all areas to residents and their guests. Please note that all CDC regulations are to be followed and you are using the pool area at your own risk. Hand sanitizer by the elevators and cleaning solutions in the pool area are available for use. Residents and guests are asked to wear face coverings while in common areas. Large gathering such as holiday parties and quarterly meetings have been canceled until the CDC regulations change.

On August 17, 2020 we had our first zoom board meeting. Unfortunately we had zero participation from our residents. To keep you informed we have put together the following summary. We hope you find this helpful. If you have any questions feel free to reach out to any board member. Please stay safe and healthy. We are looking forward to a time we can all be together up close & personal.

A.	GENERAL TOPICS
1	Keith Phillips has decided to reduce his work load and enjoy semi retirement. Please welcome April Hueter who will be replacing him as our LCAM. Her contact information is : phone 727-726-8000 ext 312, email ahueter@ameritechmail.com PLEASE contact April for maintenance issues. Do not go directly to Nick.
2	\$10 rolls of quarters are available in the office. If the office is not open you can call Anita 631-786-9989 or Mike 646-321-9622 and they will arrange a time to meet them in the office.
3	Our bike room is full. If you do not use your bike please be courteous to fellow residents and free up space.
4	A signup sheet has been posted on the office window to join the decorating committee. In addition to making common areas festive we would like the committe to present ideas and costs to redecorate our lobby and meeting areas.

B.	OPEN PROJECTS	STATUS
1	Gazebo repair	Work is scheduled to begin early to mid Sept
2	Pool heater replacement	Installation scheduled w/o 9/07
3	Dock maintenance	Nick is replacing rotting boards
4	Stucco repair 3rd floor west & 1st floor west	In-process. To be complete late Sept/early Oct
5	Repair baseboard leak in meeting room	Action to be determined

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C	COMPLETED PROJECTS
1	Elevator shaft vents replaced
2	Emergency lighting installed in the center stairwell
3	Office computer replaced
4	Palm & oak trees were trimmed
5	Dock walkway cement was repaired
6	Call box repaired
7	Security system upgraded
8	Cracked tiles in the pool shower were replaced
9	Installed a larger garbage bin on the east side
10	Installed LED lighting in elevators, reducing heat emission.
11	Replaced men's room toilet in pool area
12	Dryer vents cleaned in all laundry rooms
13	Overflow parking fence repaired
14	Extended dock fence to deter trespassing
15	Repaired both pool gates
16	Repaired drop ceiling in covered parking areas and laundry rooms
17	Replaced washing machine on 9 west
18	Door closers replaced/repared in stairwells and pool bathrooms.
19	Replaced 3 sewer lines
20	French drain lines snaked & cleared of clogs
21	Gazebo & dock lighting repaired
22	Replaced clock in pool area
23	Repacked casing and cleaned elevator shafts
24	Repaired two dock faucets and one in car wash area
25	Covered water valves on the roof
26	Repaired cement steps in all stairwells
27	Door closers replaced/repared in stairwells and pool bathrooms.
28	Secured and repaired plastic fencing Floramar & pool area
29	Cleared obstructions from the overflow parking gate rail
30	Filled in divot on 5 west walkway
31	Adjusted entrance door by the elevators
32	Added an additional bulletin board by the entrance near the mail boxes.